



# EMPLOYEE EMERGENCY INFORMATION

Employee Name: \_\_\_\_\_ Red ID #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_ Work Phone Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Date of Hire: \_\_\_\_\_

## IN CASE OF EMERGENCY NOTIFY:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## IF UNABLE TO REACH ABOVE NOTIFY:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date form completed/updated: (To be verified or updated bi-annually) \_\_\_\_\_

Unusual Medical Conditions:  
\_\_\_\_\_

Please List Medicine/Substance Allergies:  
\_\_\_\_\_

**NOTICE TO EMPLOYEES: In the event of an emergency or disaster, transportation and availability to medical service may be delayed. It is recommended that any required health sustaining medication be in your possession. A minimum three (3) day supply is recommended.**

Employee's Signature \_\_\_\_\_ Date: \_\_\_\_\_